

**U.G. 6th Semester Examination - 2021****ENGLISH****[PROGRAMME]****Skill Enhancement Course (SEC)****Course Code : ENG-G-SEC-T-4**

Full Marks : 40

Time : 2 Hours

*The figures in the right-hand margin indicate marks.**Candidates are required to give their answers in their own words as far as practicable.***Answer all the questions.****GROUP - A**

1. Answer any **five** of the following questions:  $2 \times 5 = 10$
- What does speech allow the speaker and listener as a medium of communication?
  - How may brainstorm be helpful?
  - Why does emotional transmission require an emotional memory?
  - How is scientific discussion often structured?
  - What is the goal of descriptive writing?
  - What is executive summary?
  - With a suitable example define a memorandum'.
  - What is artificial language? Give an example.

*[Turn over]*

2. Answer any **two** of the following questions:

 $5 \times 2 = 10$ 

- What does technical writing mean?
- Point out five main established ways in which transitional paragraphs can be developed.
- Write a notice and illustrate how it covers the essential features of a notice.
- How does speaking too fast create problems for listeners?

**GROUP - B**

3. Answer any **two** of the following questions:  $10 \times 2 = 20$

- Discuss the major differences between writing and speech.
- Point out the nature, distinguishing qualities and essential components of a descriptive writing task.
- Illustrate the close relationship between expository writing and argumentative writing.
- Describe how common errors can be avoided.